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Intro to Google Sites!

Summer Lukasiewicz

Blue Hill Community Schools

summerluke@bluehillschools.org

Bullet points to get your Google Site rolling..

- Google Sites: if you have Google Apps for Education, **Sites** will come up on the black navigation bar. If you do NOT have Google Apps for Ed, go to sites.google.com
- Click CREATE and NAME YOUR SITE
 - VERY IMPORTANT NOTE: It is nigh impossible to change the name of your site. Be careful in choosing a name, you will have to live with it. Or delete the site and start over.
 - Choose a TEMPLATE
 - Add site description--your last name & any other details you'd like
 - Choose who you want to be able to see your site.
 - If you don't care for your theme after you see it, click MORE, then MANAGE SITE, then THEMES, COLORS, and FONTS (bottom left). This will allow you to play with the look of your page.
- To change the layout (add different columns, etc)
 - Click the edit button
 - Click the Layout menu
 - choose a layout, play around, see what works for you.
- Add pages
 - to add a page, click the Add Page icon on the top right.
 - change layout and add content.
 - Save.
- To add pages to horizontal navigation
 - click MORE, click EDIT SITE LAYOUT
 - put your mouse over the horizontal navigation bar, "edit horizontal navigation" will pop up. CLICK.
 - Add pages

These are some steps to get you started, and notes to come back to when you forget how you did something, which will inevitably happen at some point. The great thing about Google sites is that you can google a question and quickly find some help!

How much you use your site in your classroom is up to you! You can use it as a basic classroom information spot, or take it to the extreme and teach your kids how to do it so they can create an ePortfolio!

Learning new technology can be exhausting, but is a great way to expand your classroom, display student work, and get the kids excited about creating new work. So, EXPLORE! PLAY! Make it work for you!